


REPORT

DATE: May 8, 2008

TO: Administration Committee
Regional Council

FROM: Wayne Moore, Chief Financial Officer, moore@scag.ca.gov, (213) 236-1804

SUBJECT: Final Adoption of Fiscal Year 2008-09 Comprehensive Budget & Resolution

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Adopt the FY2008-2009 Overall Work Program and Resolution #08-497-3 (attached) which authorizes this action and submittal of the OWP to Caltrans and other funding agencies as necessary for approval.

SUMMARY:

In September 2007, the RC adopted the FY 2008-2009 OWP preparation schedule and SCAG management released project scopes and prioritization criteria. The budget was developed to focus resources on SCAG's legally mandated transportation planning activities and other commitments while balancing these commitments with available funding from our federal and state partners. The FY09 budget responds to the \$5 million reduction in funding capacity (compared to FY08) and begins the process of preparing for the expected reduction in federal funding for MPOs in FY10. Thus, the FY09 budget reflects reduced SCAG staffing, and reduced consultant services for SCAG and its subregions.

On March 6, 2008, the Regional Council approved the draft FY 2008-2009 Comprehensive Budget which included the OWP. That same day, the FY 2007-2008 OWP was released for public review and comment. Comments were due on April 5, 2008. During the comment period, comments were received from several subregions and on April 14, 2008, a comment letter was received from Caltrans. Based on all comments received, the OWP has been revised. The final OWP document meets all applicable federal and state requirements.

BACKGROUND:

The OWP contains several sources of revenue. The major source is the Consolidated Planning Grant (CPG) which is the primary revenue source used to meet SCAG's MPO requirements and addresses the Federal Planning Emphasis Areas (PEA's) of Federal and State Departments of Transportation. A significant non-CPG grant is the California Department of Transportation for Blueprint Planning Studies grant.

REPORT

A breakout of the FY08-09 program revenues and expenditures are listed below:

Table 1 – Comparison of Revenues – Draft OWP vs. Final OWP

REVENUES	DRAFT OWP	FINAL OWP	Incr (Decr)
CPG	32,114,539	32,523,953	409,414
FTA 5304	692,950	730,149	37,199
State - other	657,933	1,762,936	1,105,003
TDA	987,206	949,817	(37,389)
In-kind Commitments	3,529,006	3,807,163	278,157
Local Other	188,338	287,175	98,837
Total	38,169,972	40,061,193	1,891,221

Table 2 – Comparison of Expenditures – Draft OWP vs Final OWP

EXPENDITURES	DRAFT OWP	FINAL OWP	Incr (Decr)
SCAG Operations	23,255,557	23,091,330	(164,227)
SCAG Consultants	8,943,412	10,717,371	1,773,959
Subregional Staff	45,500	145,500	100,000
Subregional Consultants	2,369,149	2,287,989	(81,160)
In-kind Commitments	3,544,514	3,807,163	262,649
Local Other	11,840	11,840	-
Total	38,169,972	40,061,193	1,891,221

The change from the draft OWP to the final OWP submittal totals \$1,891,221. This was mainly due to: two new grants (Blueprint 3rd year and Rising Stars In Transit), appropriation of increased carryover and additional local matching funds.

FISCAL IMPACT:

The OWP is the instrument that allows SCAG to manage projects and budgets. Approval of this document will continue the flow of federal planning funds for FY 2008-2009.

Reviewed by:

Basil Penas
Division Manager

Reviewed by:

[Signature]
Chief Financial Officer

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

EXPENDITURE REPORT

NINE MONTHS ENDED MARCH 31, 2008

75% OF FISCAL YEAR ELAPSED

	Adopted Budget	Amendment #1	Budget after Amendment #1	Amendment #2	Budget after Amendment #2	Amendment #3	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1 Staff & Fringe Benefits	48,083		48,083		48,083		48,083	11,287	-	36,796	23%
2 9914 Indirect Costs	51,771		51,771		51,771		51,771	12,736	-	39,035	25%
3 54300 SCAG Consultants	320,000		320,000		320,000		320,000	172,228	147,773	-	100%
4 54340 Legal costs	200,000		200,000		200,000		200,000	97,494	12,506	90,000	55%
5 55441 Payroll, bank fees	-		-		-	6,500	6,500	4,517	-	1,983	69%
6 55600 SCAG Memberships	33,000		33,000		33,000		33,000	8,289	5,000	19,711	40%
7 55820 Training	50,000		50,000		50,000	2,500	52,500	2,500	49,988	12	100%
8 55910 RC/Committee Meetings	22,000		22,000		22,000		22,000	7,545	-	14,455	34%
9 55912 RC Retreat	25,000		25,000		25,000		25,000	-	-	25,000	0%
10 55914 RC General Assembly	25,000		25,000		25,000		25,000	3,900	18,100	3,000	88%
11 55920 Other Meeting Expense	60,000		60,000		60,000		60,000	47,441	4,754	7,805	87%
12 55930 Miscellaneous other	49,800		49,800		49,800		49,800	41,932	7,868	(0)	100%
13 55940 Stipend - RC Meetings	130,000		130,000		130,000	20,000	150,000	120,950	-	29,050	81%
14 55972 Rapid Pay Fees	1,000		1,000		1,000		1,000	849	-	151	85%
15 55980 Reserve	330,000		330,000		330,000	(29,000)	301,000	25,000	-	276,000	8%
16 56100 Printing	7,500		7,500		7,500		7,500	-	-	7,500	0%
17 58100 Travel	56,000		56,000		56,000		56,000	25,887	-	30,113	46%
18 58150 Travel - Lodging over max	5,000		5,000		5,000		5,000	2,717	-	2,283	54%
19 58200 Travel - Registration fees	5,000		5,000		5,000		5,000	5,000	-	-	100%
20 58600 NARC Board Expense	3,500		3,500		3,500		3,500	-	-	3,500	0%
21 58700 RC Approved Costs	18,000		18,000		18,000		18,000	4,933	-	13,067	27%
22 58800 RC Sponsorships	116,500		116,500		116,500		116,500	15,350	13,000	88,150	24%
23 Total General Fund	1,557,154	-	1,557,154	-	1,557,154	-	1,557,154	610,555	258,989	687,610	56%
24											
25 Staff & Fringe Benefits	10,323,466	(22,225)	10,301,241	345,668	10,646,909	-	10,646,909	7,808,341	104,004	2,734,564	74%
26 9914 Indirect Costs	10,792,214	37,909	10,830,123	832,815	11,662,938	-	11,662,938	8,463,043	-	3,199,895	73%
27 54300 SCAG Consultants	12,826,884	(3,000)	12,823,884	(922,274)	11,901,610	244,192	12,145,802	2,891,485	4,037,732	5,216,585	57%
28 54330 Subregional Consultants	2,756,488	235,000	2,991,488	864,784	3,856,272	(307,326)	3,548,946	391,832	1,129,102	2,028,011	43%
29 54400 Subregional Contracts	514,710	15,000	529,710	123,306	653,016	17,500	670,516	38,457	340,253	291,806	56%
30 55280 Third Party Contribution	3,769,842	(25,264)	3,744,578	377,871	4,122,449	(37,550)	4,084,899	1,432,401	-	2,652,498	35%
32 55930 Miscellaneous - other	701,000		701,000		701,000	-	701,000	461,095	24,835	215,070	69%
33 56100 Printing	108,000	55,000	163,000		163,000	-	163,000	61,954	10,258	90,789	44%
34 58100 Travel	199,000	6,000	205,000	(3,000)	202,000	-	202,000	108,311	-	93,689	54%
36 Total Other Funds	41,991,604	298,420	42,290,024	1,619,170	43,909,194	(83,184)	43,826,010	21,656,920	5,629,023	16,540,067	62%
37											
38 Grand Total	43,548,758	298,420	43,847,178	1,619,170	45,466,348	(83,184)	45,383,164	22,267,475	5,888,012	17,227,677	62%



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RESOLUTION NUMBER 08-497-3 RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS TO APPROVE AND ADOPT THE FISCAL YEAR 2008-2009 COMPREHENSIVE BUDGET

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization (MPO) for six counties: Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial;

WHEREAS, SCAG has developed the Fiscal Year (FY) 2008-2009 Comprehensive Budget that includes the following budget components: the General Fund, Overall Work Program (OWP), Indirect Cost Budget (ICAP), and the Fringe Benefit Budget;

WHEREAS, the OWP is the basis for SCAG's annual activities;

WHEREAS, in conjunction with the Overall Work Program Agreement and Master Fund Transfer Agreement, the OWP constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for Consolidated Planning Grant (CPG) funding; and,

NOW, THEREFORE, BE IT RESOLVED by the Regional Council of the Southern California Association of Governments, that the Regional Council does hereby approve and adopt the FY 2008-2009 Draft Comprehensive Budget.

BE IT FURTHER RESOLVED THAT:

1. The Regional Council hereby authorizes submittal of SCAG's approved FY 2008-2009 OWP to the participating State and Federal agencies;
2. The Regional Council hereby authorizes submittal of SCAG's approved FY 2008-2009 ICAP to the participating State and Federal agencies;
3. The Regional Council authorized release of SCAG's approved FY 2008-2009 Draft OWP for a thirty-day public comment period on March 6, 2008, and all comments have been addressed and incorporated into the final budget;
4. The Regional Council hereby authorizes submittal of SCAG's approved FY 2008-2009 General Fund budget to the General Assembly;
5. SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
6. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby designated and authorized to submit the FY 2008-

The Regional Council is comprised of 75 elected officials representing 187 cities, six counties, four County Transportation Commissions, and a Tribal Government representative within Southern California.

2009 OWP, and to execute all related agreements and documents on behalf of the Regional Council, to implement purposes of this Resolution;

7. The SCAG Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to make and submit to funding agencies, the necessary work program and budget modifications to the FY 2008-2009 OWP based on actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis;
8. The Executive Director, or in his absence, the Chief Financial Officer, is hereby authorized to make administrative changes required to implement the FY 2008-2009 OWP.

APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at a regular meeting this 8th day of May, 2008.

GARY OVITT
President
Supervisor, County of San Bernardino

Hasan Ikhata
Executive Director

Attest:

Joe Burton
SCAG Chief Legal Counsel